

Wings and Wheels Festival - Exhibitor Application

Festival Date: August 27, 2016

Location: Anadarko Municipal Airport, Anadarko, OK 73005

Submit Application: Anadarko Chamber P.O. Box 366 Anadarko, OK 73005 or email david@anadarkochamber.org

EXHIBITOR INFORMATION (Please Print):

Business Name: _____

Contact/Artist Name: _____

Mailing Address: _____

City/State/Zip: _____

Business Phone: _____ Cell Phone: _____

E-mail Address: _____

Website: _____

Do you have a Facebook page? ___ Link: _____

Description of Arts/Crafts/Products (be specific):

By signature below I acknowledge that I have received and read the Wings and Wheels Festival Rules, Limitations and Procedures and agree to comply with all Rules, Limitations and Procedures.

Signature: _____ Date: _____

FEES:

(Booth Fees are waived for Anadarko Chamber members in good standing)

Early Registration \$20.00 _____ Registration after **Aug. 12, 2016** \$30.00 _____ **no exceptions**

Do you need Electricity? _____ (additional cost may apply)

PAYMENT:

Total Paid: \$ _____ Date Paid: _____

(Make Checks Payable to Anadarko Chamber of Commerce)

Payment Type: Check/Money Order ck# _____ Cash _____ Credit Card _____

Credit Card Information is removed from this part of the page and destroyed after processing. We do not accept Discover Credit Cards.

Card Number: _____ exp _____ CVC code (on the back) _____ Zip _____

Application Process

Returning Vendors

1. Please note our **NEW HOURS** are 10:00am-4:00pm on Saturday August 27th, 2016.
2. Participating in previous festivals does not guarantee acceptance in future festivals.
3. The Wings and Wheels Festival coordinators will make every effort to honor specific booth requests. However, we cannot guarantee booth locations and reserve all rights to booth placement.

New Vendors

1. New applications will be reviewed as they are received.
2. All new applications must be completed fully and accompanied by the following: Completed Exhibitor Application, payment for booth space, and we request a photo of the art and/or craft and/or product, All photos become property of the Wings and Wheels Festival and will not be returned. All photos may be used for festival promotion purposes.
3. Committee decisions are based on photographs and information provided on the 2016 application. Send the best photos you have available as they are the most important factor in the committee's deliberation.
4. Send no additional information other than photographs as requested and the application.
5. E-mail submissions are acceptable and should be sent to david@andarkochamber.org.

For All Applicants

1. Selection is based on quality and skill in workmanship, original and creative ideas as well as attractiveness. The committee also strives to create a diverse festival of unique crafts and artist types.
2. ALL DECISIONS OF THE COMMITTEE ARE FINAL.
3. A signed application constitutes a contract to follow all rules and regulations. It is a contract to participate, personally, if accepted.
4. Any exhibitor not abiding by these rules set by the Wings and Wheels Festival Coordinators will forfeit their privilege to participate in the current and future shows.
5. Any withdrawal from the festival must be done in writing by August 5, 2016, to be considered for a refund. No refunds will be considered after August 5, 2016. E-mails are acceptable and should be sent to david@anadarkochamber.org.
6. Exhibitor fees are listed in the exhibitor application.

Wings and Wheels Festival | P.O. Box 366, Anadarko, OK 73005 | 405.247.6651 |
david@anadarkochamber.org | www.anadarkochamber.org
Find us on Facebook/AnadarkoChamber

Crafter Check-In

1. Exhibitors must check-in during official check-in times or lose exhibition space.
2. Exhibitors must attend the show in its entirety.
3. Check-in is from 8:00 a.m. - 10:00 a.m. on the day of the Festival.
4. Exhibitors not checked-in by deadline (Saturday 10:00 a.m.) will forfeit exhibition space and all fees.

Booth Display and Set-Up

1. Exhibitor agrees to accept space assigned.
2. Exhibitors must furnish their own display tables, skirting, chairs, extension cords, tents, etc. All displays must be designed, constructed and operated in good taste.
3. All displays, transactions, signage, and activities must be confined to exhibitor's assigned space. Signs, tents, canopies or any other part or display may not extend over or into walkways.
4. Exhibitors will be responsible for keeping their area clean.
5. Booths may not be sublet or shared with another exhibitor or artist not approved by the festival coordinators.
6. Exhibitors are encouraged to decorate their space in an American theme to provide a more festive atmosphere.
7. During setup it is requested that you unload your items and move your vehicle to designated parking area as quickly as possible to allow for other vendors to access their space.
8. Designated parking for vendor vehicles and trailers will be provided. You will not be allowed to move it during the festival hours or disrupt another vendor's space with your vehicle and/or trailer.
9. Single spaces are 10' wide x 10' deep. Most spaces are on grass, so be prepared to secure your tent appropriately.
10. Food, merchandise, samples, exhibits, and vehicles must be removed by 8:00 p.m. on Saturday.
11. Set-up and Check-in will be Saturday, August 27, 2016 from 8:00 a.m. – 10:00 a.m.
12. Extra Police Patrol will be available Saturday with the understanding that the Wings and Wheels Festival, Anadarko Chamber nor the City of Anadarko will be responsible in any way for loss or damage to participant's property. Exhibitors are responsible for their personal and property liability.
13. The Wings and Wheels Festival does not allow space for vendors to camp or set up recreational vehicles.

~PLEASE SEE REVERSE SIDE~

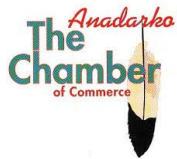
Additional Festival Rules

1. The Wings and Wheels Festival is a pet-friendly event, we do ask that vendors and festival goers clean up after their pets.
2. Alcoholic beverages and controlled substances are prohibited in the festival area at all times, unless otherwise posted in designated areas. Any violation will result in immediate removal from the premises.
3. Exhibitors are solely responsible for collecting, reporting and paying all taxes collected to the Oklahoma Tax Commission.
4. Electricity is a paid amenity and is limited to those who specifically need it to demonstrate their craft, food production or other necessary functions.
5. The Wings and Wheels Festival is held rain or shine and The Anadarko Chamber will not refund fees due to inclement weather.

LEGAL

The Wings and Wheels Festival, Anadarko Chamber, nor the City of Anadarko will be responsible for any injury which may arise to Vendor, their employees, agents guest or customers; or for the loss, theft of or damage to any food, display, merchandise, samples or vehicle from any causes whatsoever which in transit to or from, or while participating in the Wings and Wheels Festival event. By executing the Exhibitor Contract and Agreement, the exhibitor agrees absolutely and irrevocably to waive and release any claim it may have against the Wings and Wheels Festival, Anadarko Chamber, the City of Anadarko, their officers, officials, agents or employees.

When acts of God or any other causes not within the control of the Wings and Wheels Festival, Anadarko Chamber, or the City of Anadarko make it impossible for the Vendor to occupy the event premises, then in such case the Wings and Wheels Festival, Anadarko Chamber or the City of Anadarko, their officers, officials, agents or employees are jointly released for any and all claims for damages which may arise as a consequence thereof.



The Wings and Wheels Festival is an initiative of the Anadarko Chamber.

~PLEASE SEE REVERSE SIDE~